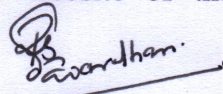


**ADMINISTRATIVE CIRCULAR No. 314 DATE 27/10/2010**

Sub : Payment of Ex-gratia for the year 2009-10

To recognize the hard work and sincere efforts of the company employees in reduction of losses and increase in collection efficiency and thereby repatriation, the issue of grant of Ex-gratia for the year 2009-2010 was under consideration of the Company. The payment of Ex-gratia being common issue was discussed during the meeting of the Managing Directors of all the three companies.

- 1) Now, the Managing Director, MSEDCL in consultation with Director(Finance) and Executive Director (HR) has accorded approved as under:-
  - a. Payment of Ex-gratia of Rs.6000/- ( Rs. Six thousand only) for the year 2009-10 to all the Officers/Employees including daily rated employees who have worked during the year 2009-10.
  - b. Payment of Ex-gratia of Rs.2000/- (Rs. Two Thousand only) to all the Veej Sevaks who have worked during the year 2009-10.
- 2) The employees who have worked during the part period of the financial year 2009-10 shall be eligible for Ex-gratia payment on pro-rata basis.
- 3) The payment of Ex-gratia is restricted to the year 2009-10 only and is not to be taken as precedent for the coming years.
- 4) The payment of Ex-gratia will be made to the Officers/Employees along with the salary for the month of Oct-2010. The payment of Ex-gratia should be drawn and paid by the office where the employees are working on the date of issue of this circular irrespective of place of working of the employees during the financial year 2009-10. The necessary entries regarding payment of Ex-gratia should be made in the Service Books of the employees concerned before actually effecting payment of Ex-gratia.
- 5) The concerned drawing and disbursing officer should send requirement of funds towards payment of Ex-gratia to the Manager(F&A-WM), Hongkong Bank Building, Mumbai immediately.
- 6) This Administrative Circular is available on the website of the company i.e. [www.mahadiscom.in](http://www.mahadiscom.in).

  
(Col.Rahul Gowardhan, Retd.)  
Executive Director(HR)

To All as per Mailing list of MSEDCL.